



Community Learning Center Schools, Inc.

a Non-profit Public Benefit Corporation Operating

Nea Community Learning Center & Alameda Community Learning Center

Board of Directors' Meeting Agenda

March 21, 2013 - 6:00 PM

This meeting will be held at Nea, 500 Pacific Ave., Alameda, CA 94501

1. Public Session 6:00 PM

a. Call to Order & Attendance

Meeting is called to order by the Board President at _____

| Board Members | Present | Absent |
|---|---------|--------|
| Joan Uhler (President) | _____ | _____ |
| Jennifer Rice (Treasurer) | _____ | _____ |
| Jim Nations (Secretary) | _____ | _____ |
| Paul Bentz (Executive Director) | _____ | _____ |
| Maafi Gueye (Nea Lead Facilitator) | _____ | _____ |
| David Hoopes (ACLCLC Lead Facilitator) | _____ | _____ |
| Nhi Chau (Community Member) | _____ | _____ |
| Robert Cassard (Community Member) | _____ | _____ |
| David Teeters (Community Member) | _____ | _____ |
| Nzingha Dugas (Community Member) | _____ | _____ |
| Hameed Abassi (Community Member) | _____ | _____ |
| Carlton Grizzle (ACLCLC Representative) | _____ | _____ |
| Soren Tjernell (Nea Representative) | _____ | _____ |
| Hugh Morgan (Community Member) | _____ | _____ |
| Lowry Fenton (Community Member) | _____ | _____ |
| Camila Guiza-Chavez (Community Member) | _____ | _____ |
| Sam Felsing (Community Member) | _____ | _____ |

2. Presentations from the floor 6:35 PM

PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the closed session agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

Adjourn to Closed Session

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957:

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title:

- a. CLCS Executive Director Performance Review
- b. Nea Lead Facilitator Performance Review

B. With respect to every item of business to be discussed in closed session pursuant to Section 54956.8:

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Property: ACLCLC and Nea Prop 39 Offers at Wood School, Longfellow, and Chipman

Return to Public Session and announce any closed session decisions.

3. Public Session 7:00 PM

b. Call to Order & Attendance

Meeting is called to order by the Board President at _____

| <u>Board Members</u> | Present | Absent |
|--|---------|--------|
| Joan Uhler (President) | _____ | _____ |
| Jennifer Rice (Treasurer) | _____ | _____ |
| Jim Nations (Secretary) | _____ | _____ |
| Paul Bentz (Executive Director) | _____ | _____ |
| Maafi Gueye (Nea Lead Facilitator) | _____ | _____ |
| David Hoopes (ACLC Lead Facilitator) | _____ | _____ |
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| Nzingha Dugas (Community Member) | _____ | _____ |
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| Carlton Grizzle (ACLC Representative) | _____ | _____ |
| Soren Tjernell (Nea Representative) | _____ | _____ |
| Hugh Morgan (Community Member) | _____ | _____ |
| Lowry Fenton (Community Member) | _____ | _____ |
| Camila Guiza-Chavez (Community Member) | _____ | _____ |
| Sam Felsing (Community Member) | _____ | _____ |

a. Review and Approval of Agenda

4. Presentations from the floor 7:05 PM

PRESENTATIONS FROM THE FLOOR - At this time any person wishing to speak to any item not on the agenda will be granted three minutes to make a presentation to the Board of Directors.
PRESENTATION ON AGENDA ITEMS - Any person wishing to speak to any item on the agenda will be granted three minutes to make a presentation prior to the start of the agenda item discussion.

5. Nea Lead Facilitator Report - Maafi Gueye 7:10 PM

6. ACLC Lead Facilitator Report - David Hoopes 7:20 PM

7. Executive Director's Report - Paul Bentz 7:30 PM

8. Consent Agenda 7:40 PM

- a. Approval of February 21, 2013 Meeting Minutes
- b. Approval of new terms for Citibank Line of Credit (see Board Brief)

9. Action Items 7:45 PM

- a. ACLC Lead Facilitator Spring Performance Stipend Goals
- b. Nea Lead Facilitator Spring Performance Stipend Goals
- c. Nea Lower Village Assistant Lead Facilitator Spring Performance Stipend Goals
- d. Appointment of ED Evaluation Team

8. Discussion and Reports 8:00 PM

- a. Financial Presentations
 - i. ACLC Financial Update - EdTec
 - ii. Nea Financial Update - EdTec

b. Proposed changes to Facilitator Evaluation, Employee Handbook, Staff Calendar, Facilitator Job Description, Salary Freeze until Jan 2014, and Future Salary and Performance Pay Structure 8:10 PM

c. Task Group Reports 8:30 PM

- i. Finance
- ii. ED Selection
- iii. Facilities
- iv. Communications/Public Relations
- v. Strategic Planning
- vi. Governance/Oversight
- vii. Board Recruitment and Development (Will have presentation)
- viii. Fund Development
- ix. Executive

Adjournment 9:00 PM

Next regular meeting is scheduled for April 18, 2013 at
Nea Lower Village, Poggi St. and Buena Vista Ave., Alameda, CA 94501

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board of Directors' presiding officer reserves the right to impose reasonable time limits on public testimony to ensure that the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that consistent with the requirements of the *Bagley-Keene Open Meeting Act*, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Community Learning Center School, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510) 263-9266, fax (510) 995-8910.

FOR MORE INFORMATION

For more information concerning this agenda or for materials pertaining to the board meeting, please contact Community Learning Center Schools, Inc., 210 Central Ave. #603, Alameda, CA 94501, phone (510)263-9266, fax (510) 995-8910, during school hours.