

**Community Learning Center Schools
Board Meeting: April 14, 2016
Executive Director Report – Patti Wilczek**

Summary

- Facilities update
- March legal summary
- Grant Application
- Banking Research
- Administrative Staff Salaries
- Additional Bits

1. Facilities update

Paint: The exterior painting is underway! With the ongoing rains, it's unclear when the full project will be completed. I'm thrilled to see staff and learners' reactions to the bright, clean building.

2. March Legal Summary

During the months of March, consultation with our legal team related to matters falling into the following categories:

- Personnel/HR
- Special Education
- Litigation
- Facilities

3. Grant Application

Based upon our ongoing partnership with the Alameda Boys and Girls Club, and the extent to which our learners have been benefitting from the use of their community garden, over Spring Break I applied for a \$20,000 garden grant. If awarded, this would provide for the purchase and installation of a green house. Such a structure would allow our learners to have expanded learning space, while also being able to truly work with and experience the growth cycle of food plants from seed to table.

4. Banking Research

Over the past year or so, we have been increasingly frustrated with the banking experience at Citibank. With the local Alameda branch having closed last year, our long-standing line of credit closed without notification, the branch on Santa Clara Avenue having no manager on site for the past months, and a general decline in customer service, I have started to look at alternatives. Thus far, I've met with a representative from Chase, and have a meeting with a representative from Wells Fargo next week. I've also notified Michelle at EdTec of our wish to change banks, so we can go into this decision fully informed about what's involved with making a move.

5. Administrative Staff Salaries

I propose to the CLCS Board that administrative staff receive a 3% salary increase for 2016-17. This is aligned with the 3% cost of living adjustment identified by Alameda County Employees Retirement Association.

6. Additional Bits

- AUSD is hosting a meeting on May 25 to kick off their fencing project for the CLCS, Island HS, Academy of Alameda and Encinal HS sites. The meeting will be held in the multi-purpose room at Island High School starting at 6:30PM.